

**EL RANCHO FLORIDA METROPOLITAN BOARD  
MEETING**

**Regular Meeting—755 E. Second Ave., Ste. OD**

**January 3, 2024 - MINUTES**

The meeting was called to order at 6:00 pm by the President, Steve Swisher. Board Members in attendance:

Steve Swisher- President  
Robin Boucher- Vice President  
Jim Belcher- Secretary  
David Shipps - Treasurer  
Sara Walsh- Director

Also present was Marsha Moreland – Administrator. The meeting was called to order at 6:00 pm.

**Agenda:** A motion was passed approving the agenda for this meeting.

**Minutes:** The minutes of December 6, 2023, were approved.

**Water Report:**

Tom emailed his water report for December to the board prior to the meeting. The system is pumping 15/gal/minute. Bricker's usage did drop, but still read 25,000 gallons vs. 51,000 in November.

Archuleta's may have a leak. His pond is full and there is a large wet area. Tom will check it out further.

**Administration:**

1. Accounts Payable were approved as submitted totaling \$15, 610.83. Liability insurance coverage for the system is \$11,661.
2. Accounts Receivable - there are 2 delinquent accounts.
3. Marsha will be closing out the books for 2023 and taking them to Clark, White & Associates for the Audit Exemption to be completed before March 31<sup>st</sup>.

**Road Report:**

- a. Rex reviewed his report. John Seglund is working out well with the road maintenance.

**Common Areas:**

The gate at the pond is working good now. A aerator was out at the pond. Rex fixed it with extra parts that he had on hand.

The next meeting will be February 7<sup>th</sup> at Steve's.

The meeting adjourned at 7:00 pm.